## SEEPSULA

## Dear partner,

To increase effectiveness and to speed up the invoice processes, we encourage you to use the following instructions for electronic invoicing:

Company name: Seepsula Oy Business ID: 0687708-1

E-invoicing address: 003706877081

Operator: Maventa

Operator code: 003721291126 (DABAFIHH)

If your company is not able to send electronic invoices, we ask you to use the address for our scanning service. We do not accept invoices at our visiting address.

We ask you to notice that no other material than invoices is allowed to be sent to the scanning service. Such as receipts, business gifts, credit cards and tickets are not transmitted via the scanning service. When sending invoices either by mail or by e-mail, make sure the address of the service is specified on the invoice (and on the envelope) accurately. Otherwise the transmission of the invoice to our system may be delayed by several days.

Paper invoices: Seepsula Oy 06877081 PL 100 80020 Kollektor Scan

You can also send invoices in PDF-format (max. 5MB/file) as and e-mail attachments to: 06877081@scan.netvisor.fi

Invoices sent by e-mail must have the following address details: Seepsula Oy 06877081 PL 100 80020 Kollektor Scan

Possible invoice attachments must be on the same file with the actual invoice.

For more information: laskutus@seepsula.fi +358 10 3911 932